The 21ˢᵗ Century Library Needs Assessment was a huge undertaking that would not have been possible without the assistance of many individuals statewide. The study team would like to extend our gratitude to all of the individuals who provided information, support, and assistance. In the preliminary planning phases and throughout the study, financial support from the individuals and organizations listed below helped to make this report a reality.

Over the course of this study, some of those who provided assistance to this study have moved on to positions other than those they held at the beginning of the undertaking. Dates in parentheses behind an individual's name indicate terms of service or involvement for these individuals. Where no dates are listed, the individual or organization participated throughout the duration of the project.

Donors

Individuals, Foundations, and Governmental Entities

Ruth Eleanor Bamberger and John Ernest Bamberger Memorial Foundation
Brent and Bonnie Jean Beesley Foundation
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Ralph Nye Charitable Foundation
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Paul Sybrowsky

Utah Library Association

Community Impact Board

Friends of the Brigham City Library
Richfield Friends of Library
Friends of the Wayne County Library

Libraries and Local Governments

Sydney Peterson, Board Chair, Cache County Library
Steven Decker, Director, Cedar City Public Library
Pete Giacoma, Director, Davis County Library
Lorie Evans, Director, Duchesne County Library
Ginny Tremayne, Director, Hyrum City Library
Kay Twogood, Director, Kaysville City Library
Janeen N. Watkins, Director, Lehi City Public Library

Vella Durant, Director, Lewiston Public Library
Ron Jenkins, Director, Logan Library
Carolyn Bessey, Director, Manti Public Library
Jacquie Siewert-Schhade, Board Chair, Mount Pleasant Public Library
Barbara Lovell, Director, Nephi Public Library
April Harmer, Director, Pleasant Grove Public Library
Norma Procarione, Director, Price City Library
Linda Fields, Director, Richfield Public Library
Nancy Tessman, Director, Salt Lake City Public Library
Eileen Longsworth, Director, Salt Lake County Library System (1999)
Lynette Catherall, Director, Springville Public Library
Peggy Erickson, Director, Tooele City Library
Lorna Adams, Director, Tremonton City Library
Evan Baker, Library Director, Uintah County Library, and ULA Director-at-
    Large
Kristen Bowcutt, Director, Wasatch County Library
Lynnda Wangsgard, Director, Weber County Library

State Library Division

Three individuals at the State Library Division coordinated this project:

Amy Owen, Director
Douglas Abrams, Deputy Director
Chip Ward, Development Services Manager (1999-2000)

Additional support was provided by the following staff members:

Barbara Forbush, Executive Secretary
Sandi Long, Service Evaluation Coordinator
Pat Montgomery, Continuing Education Coordinator
Craig Nielson, Information Resources Manager

Technical Committee

Throughout the project, the technical committee provided ongoing feedback and direction. In addition to State Library Division Staff and the consultant team, this committee included:

Peggy Erickson, Librarian, Tooele City Public Library
Lori Evans, Librarian, Duchesne County Library
Eileen Longsworth, Director, Salt Lake County Library System (1999)
Pete Giacoma, Director, Davis County Library System (2001)
Norma Procarione, Librarian, Price City Library
Carol Simmons, Librarian, Park City Library (1999-2000)
Lynnda Wangsgard, Director, Weber County Library System
Chip Ward, Deputy Director, Salt Lake City Public Library (2001-2002)

Staff of Utah's
Staff of Utah's
Public Libraries

Without the substantial participation and expertise of library directors, managers, and staff throughout the state, this project could not have been completed. The hundreds of individuals who generously gave time and effort to gather data, fill out surveys, and provide supportive materials are too numerous to list here, but their efforts made this overview a reality.

The Study Team

The following individuals had overall responsibility for the project's five major tasks:

Kimball L. Young Lewis Young Robertson Burningham	Overall Project Coordination
Jason Burningham Lewis Young Robertson Burningham	Demand Analysis
Dan E. Jones Dan Jones & Associates	Library Support Research
Laura Bayer Architectural Planning and Programming	Facilities Assessment
Blaine L. Carlton Ballard Spahr Andrews & Ingersoll	Funding and Governance Options

The team coordinators were supported by the following key individuals:

Matt Mills Lewis Young Robertson & Burningham	Demand Analysis
Ken Davis Exterus	Computer Data Collection
Wes Mashburn Ballard Spahr Andrews & Ingersoll	Funding and Governance Options
Dianne Meppen Dan Jones & Associates	Survey Director

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Statistical Data

Library data (population served, holdings, circulation, and staffing) have been drawn form the annual report published by the Utah State Library Division, prepared by Service Evaluation Coordinator Sandi Long, and from unpublished statistics gathered for this report.

Many library board members and others in the community helped to compile this data and enriched this document. Individual library directors specifically identified the following individuals as significant contributors.

Blanche Waterman, retired librarian, Price City
Doug Bezzant, Pleasant Grove Building Official
Duchesne County Fact Sheet, prepared by the Duchesne County Area
    Chamber of Commerce and Economic Development

We owe thanks to them and to the many others not named individually who contributed to our efforts.

Standards and Prototypes

Kent Beers, State Division of Facilities Construction and Management, reviewed state project prioritization and evaluation criteria and offered recommendations about appropriate methodologies for conducting facilities assessments. David Harvie of the Stratford, Ontario, Public Library supplied the Ontario library guidelines.

The study team and the technical committee reviewed a range of published library standards and space criteria, including the following:

Brawner, Lee B., and Donald K. Beck, Jr. *Determining Your Public Library's Future Size: A Needs Assessment and planning Model.* Chicago: American Library Association, 1996.

Connecticut State Library. *Library Space Planning Guide.* Hartford, Connecticut: Connecticut State Library, 1999.

Crawford, Walt. "Library Space: The Next Frontier?," Online: March/April 1999, pp.61-66.

Dahlgren, Anders.C. *Planning the Small Library Facility.* 2ⁿᵈ ed. Chicago: Library Administration and Management Association, 1996.
_____. *Public Library Space Needs: A Planning Outline.* Madison: Wisconsin Department of Public Instruction, 1998.
_____. *Public Library Space Needs: A Planning Outline.* Madison: Wisconsin Department of Public Instruction, 1988.

Gillies Stransky Brems Architects and RMG Consultants. *Utah Statewide Library Study.* Salt Lake City: RMG and the State of Utah, 1989.

Leighton, Philip D., and David C. Weber. *Planning Academic and Research Library Buildings.* 3rd ed. Chicago: American Library Association, 1999.

Library Administration and Management Association, Buildings and Equipment Section. *Building Blocks for Library Space: Functional Guidelines.* Chicago: Library Administration and Management Association, 1995.

Ontario Public Library. Guidelines: Revised Checklist, 1999, draft 2.

RPG Partnership, *Needs Assessment and Planning Parameters and Functional Program for the new Main Library of the Salt Lake City Public Library System*, 1998.

Sannwald, William W. *Checklist of Library Building Design Considerations.* 4th ed. Chicago: American Library Association, 2001.

Shelton, John A. *Seismic Safety Standards for Library Shelving.* Sacramento: California State Library Foundation, 1990.

State Library of Iowa. *In Service to Iowa: Public Library Measures of Quality.* 3rd ed. n.p.: State Library of Iowa, 1997.

Thompson, Godfrey. *Planning and Design of Library Buildings.* 3rd ed. Oxford: Butterworth Architecture, 1989, rpt.1995.

Woodward, Jeannette. *Countdown to a New Library.* Chicago: American Library Association, 2000.

Library History and Historic Photographs

The files of the Utah State Historical Society provided photographs of many of Utah's Carnegie and historic libraries, including those at Ephraim (#18699), Manti (#20201), Mount Pleasant (#7072), Ogden (#,8262) Panguitch (#18703), Richfield, Springville (#18702), and Tremonton (#7155), as well as the Chapman (#22666, Shipler photo no. 16856) and Spencer (#23982, Shipler photo #27698) branches in Salt Lake City. Photos are used by permission, Utah State Historical Society, all rights reserved.

Unidentified photographs, photocopies, data from unidentified past library studies, and other materials were submitted by many individual libraries.

Although in most cases the original sources of these documents could not be traced, they are reproduced here because they provide essential information about library facility development. Making this information available, the study recognizes, will be critical for communities and planners engaged in improving library facilities.

In addition, the study has drawn heavily from a volume prepared by the Utah Library Association for the bicentennial convention in 1976, *Utah's Libraries: Heritage and Horizons.* The *Heritage* section of this document, written by Bobbee M. Hepworth with illustrations by Scarlett Hepworth, offers a comprehensive summary of library development in the state from 1850 into the 1970s, as well as photographs of many of the state's early libraries, some of which are reproduced here. Where possible, we have traced photographs to their original sources and acknowledge them here; again, however, we have included photocopies of those for which we could not obtain originals in order to provide as complete as possible a record for library planners.

Information about the Ephraim Public Library was drawn from an article by C. R. Dorius, published in the *Ephraim Enterprise,* 22 November 1935.

Information about the history of the Lewiston Library was drawn from an article by Norma C. Bodily, Secretary-Treasurer of the Lewiston Public Library, "The Brief History of the Lewiston Public Library," published in the 1966 Logan *Herald Journal*, and an article by Laree Bodily, "Lewiston Citizens to Debate Fate of Proposed Relocation of Library" in an undated clipping from a newspaper c. 1978.

Information about the Richmond Carnegie library was drawn from the Structure/Site Information Form prepared by the Utah State Historical Society Historic Preservation Research Office, which included photocopies of photographs of the library in 1983 taken by Roger Roper.

Information about the historic Santaquin Library was taken from *Santaquin Through the Years, 1856-1956, a Centennial History.*

Information about the Smithfield Carnegie Library was drawn from an article with text by Jennifer Hines Fitch and photographs by Jim Johnson, provided in a partial photocopy by the library.

The status of Utah's public libraries in the 1950s was documented in a report by Joseph A. Geddes and Carmen D. Fredrickson, published in 1956 as Bulletin No. 393 of the Utah Agricultural Experiment Station. It is available in Special Collections at the Merrill Library, Utah State University.

Graphics

The map used as a base location map in the individual library broadsheets was scanned from a USGS map of Utah originally prepared in 1972 with "limited updates" in 1990, available through the Perry-Castañeda Library Map Collection of the University of Texas UT Library Online (www.lib.utexas.edu/Libs/ PCL/Map_collection/Utah90.html). The base map used in this report was provided by Sandi Long, Service Evaluation Coordinator for the State Library Division.

Utah Library Studies and Facilities Data

The program for the new American Fork City Library, completed in 1995 by Laura Bayer with Hart Fisher Smith Architects includes existing conditions drawings, data, and library standards.

Existing building drawings for the Richfield Public Library were prepared by Cooper Roberts Architects for the *Richfield Library Programming Study* completed in 1997.

Ann Menzies of the Salt Lake City Library System generously cooperated with the study team to provide base data about Salt Lake City facilities. The *Salt Lake City Library System Main Library Needs Assessment Parameters and Functional Program,* prepared by the RPG Partnership, Vancouver, British Columbia, October 1998, was used as a reference document.

The Salt Lake County Library System, which completed its own Needs Assessment Study as this project was getting underway, graciously cooperated with us to adapt their data to our needs and to share information of value to other libraries. We extend special thanks for the assistance provided by Former Director Eileen Longsworth, Interim Director Terry Hogan, Administrative Fiscal Manager Mike Stoker, Associate Director David Wilson, and Facilities Manager Lynn Everill, as well as the efforts of individual library staff. Data have been drawn from the *Salt Lake County Library System Needs Assessment* prepared by Cooper/Roberts Architects and Bonneville Research, Inc. (March 2000) and from the *Salt Lake County Public Library Facilities Maintenance Plan: Facilities Recommendations 2000-2005* prepared by the Salt Lake County Library System Facilities Office.

Existing building drawings for the Smithfield City Public Library were prepared by Jensen Haslem Architects PC for the *Smithfield City Program Development* completed in February 2000.

Library Funding and Governance Studies

Brawner, Lee. "General Survey of Public Library Systems throughout the United States: Problems and Possible Solutions," Appendix to Urban Libraries Council Governance and Funding Report, 1997.

Urban Libraries Council Governance and Funding Survey Report, 1997.

(Included as Exhibit A and Exhibit B, respectively, in the Governance and Funding Technical Report, on file with the State Library Division).

This report has been summarized from a vast body of data and research that was too detailed – and voluminous – for inclusion in a summary designed to be used for general public information. Recognizing that librarians, planners, scholars, and others may have a need to access this data, the study team has prepared a series of technical reports and supplemental materials. In addition, project documentation includes a brief executive summary and a broadsheet prepared to summarize the data for each participating library. Each library has also received a CD-ROM that includes its broadsheet files, all of the photographs from facilities walk-throughs, worksheets and calculations, the overall library facilities database, and the area and cost summary sheets. All of these materials are available at the State Library Division.

Executive Summary

Individual Library Broadsheets for Each Participating Library
See Appendix B for List of Library Broadsheets.

Technical Reports

The 21st Century Library Needs Assessment included four major tasks:

❖ Analysis of Demographics and Library Usage Data
❖ Public Opinion Survey
❖ Facilities Assessment
❖ Governance and Funding Review

Each task produced a technical report that includes detailed findings; reviews of methodology, literature, and precedent; and additional information too detailed to incorporate in the general study report. A summary of their contents is listed below, in the order in which they are presented in this document.

Lewis Young Robertson & Burningham. *Analysis of Core Performance Measures of Utah Public Libraries*. Salt Lake City, 2001.

Methodology
Summary of Findings
Library Capacity and Need for Expansion
Information Technology Survey
Database

Dan Jones & Associates. *Public Opinion Survey for Utah Libraries.* **Salt Lake City, 2001.**

Questionnaire with Results (Statewide Total)
Questionnaire with Results (By Area)
Verbatim Comments
Cross Tabulations

Laura Bayer, Architectural Planning. *Facilities Analysis.* **Salt Lake City, 2002.**

Process and Methodology
Sample Self-Assessment Surveys
Facility Visits: Photo Documentation
Technical Worksheets and Calculations for Individual Libraries

Blaine Carlton. *Governance and Funding Options for Utah Libraries.* **Salt Lake City, 2001.**

Governance
Financing
Special Taxing Districts
Proposed Legislation
Governance and Funding Survey Results at a Glance
General Survey of Public Library Systems throughout the United
    States: Problems and Possible Solutions

On the following pages, libraries for which broadsheets are available are listed in three formats: alphabetically, by county, and by size of service population.

ALPHABETICAL

American Fork City Library
Beaver Public Library
Box Elder County Bookmobile Library
Brigham City Library
Cache County / Providence/River
  Heights Library
Carbon County Library
Cedar City Public Library
Davis County Library System
Duchesne County Library
Emery County Library System
    Castle Dale Branch
    Cleveland Branch
    Elmo Branch
    Emery Branch
    Ferron Branch
    Green River Branch
    Huntington Branch Library
    Orangeville Branch
Ephraim Public Library
Fillmore Library (President Millard)
Garland Public Library
Grand County Library
Gunnison Civic Library

Hyrum City Library
Iron County Library
Kaysville City Library
Lehi City Public Library
Lewiston Public Library
Logan Library
Manti Public Library
Milford Public Library
Minersville Public Library
Monroe Public LIbrary
Morgan County Library
Mount Pleasant Public Library
Nephi Public Library
Panguitch City / Garfield County
  Library
Park City Library
Parowan Public Library
Payson City Library
Pleasant Grove Public Library
Price Library
Richfield Public Library
Richmond Public Library
Salina Public Library
Salt Lake City Public Library

Salt Lake County Library System
San Juan County Library System
    Blanding Branch
    Monticello Branch
Sanpete County Library
Santaquin Public Library
Smithfield Library
Spanish Fork Public Library
Springville Public Library
Tooele City Public Library
Tooele County Bookmobile Library
Tremonton City Library
Uintah County Library
Utah County Bookmobile Library
Wasatch County Library
Washington County Public Library
Wayne County Library
Weber County Library
    Main Library
    Ogden Valley Branch
    North Branch
    Southwest Branch
    Law Library

BY COUNTY

BEAVER
Beaver Public Library
Milford Public Library
Minersville Public Library

BOX ELDER
Box Elder County Bookmobile
  Library
Brigham City Library
Garland Public Library
Tremonton City Library

CACHE
Cache County / Providence - River
  Heights
Hyrum City Library
Lewiston Public Library
Logan Library
Richmond Public Library
Smithfield Library

CARBON
Carbon County Library
Price City Library

DAVIS
Davis County Library
Kaysville City Library

DUCHESNE
Duchesne County Library

EMERY
Emery County Library System
    Castle Dale Branch
    Cleveland Branch
    Elmo Branch
    Emery Branch
    Ferron Branch
    Green River Branch
    Huntington Branch Library
    Orangeville Branch

GARFIELD
Panguitch City / Garfield County
  Library

GRAND
Grand County Library

IRON
Cedar City Public Library
Iron County Library
Parowan Public Library

JUAB
Nephi Public Library

MILLARD
Fillmore Library (President Millard)

MORGAN
Morgan County Library

SALT LAKE
Salt Lake City Public Library
Salt Lake County Library

SAN JUAN
San Juan County Library System
    Blanding Branch
    Monticello Branch

SANPETE
Sanpete County Library
Ephraim Public Library
Gunnison Civic Library
Manti Public Library
Mount Pleasant Public Library

SEVIER
Monroe Public Library
Richfield Public Library
Salina Public Library

SUMMIT
Park City Library

TOOELE
Tooele City Library
Tooele County Bookmobile Library

UINTAH
Uintah County Library

UTAH
American Fork City Library
Lehi City Public Library
Payson City Library
Pleasant Grove City Library
Santaquin Public Library
Spanish Fork Public Library
Springville Public Library
Utah County Bookmobile Library

WASATCH
Wasatch County Library

WASHINGTON
Washington County Public Library

WAYNE
Wayne County Library

WEBER
Weber County Library
    Main Library
    Ogden Valley Branch
    North Branch
    Southwest Branch
    Law Library

BY SIZE OF SERVICE POPULATION

Under 2,500

Beaver Public Library
Fillmore Library (President Millard)
Garland Public Library
Lewiston Public Library
Milford Public Library
Minersville Public Library
Monroe Public Library
Parowan Public Library
Richmond Public Library
Wayne County Library

2,500 to 4,999

Ephraim Public Library
Gunnison Civic Library
Manti Public Library
Mount Pleasant Public Library
Panguitch City / Garfield County
   Library
Salina Public Library
Santaquin Public Library

5,000 to 9,999

Grand County Public Library
Iron County Library
Morgan County Library
Nephi Public Library
Park City Library
Price Public Library
Richfield Public Library
Sanpete County Library
Smithfield Public Library
Tremonton Public Library

10,000 to 24,999

American Fork City Library
Box Elder County Bookmobile Library
Brigham City Public Library
Cache County / Providence - River
   Heights Library
Carbon County Library
Cedar City Public Library
Duchesne County Library
Emery County Library System
        Castle Dale Branch
        Cleveland Branch
        Elmo Branch
        Emery Branch
        Ferron Branch
        Green River Branch
        Huntington Branch Library
        Orangeville Branch
Hyrum City Library
Kaysville City Library
Lehi Public Library
Payson Public Library
Pleasant Grove Public Library
San Juan County Library System
        Blanding Branch
        Monticello Branch
Spanish Fork City Library
Springville City Library
Tooele City Library
Tooele County Bookmobile Library
Wasatch County Library

25,000 to 99,999

Logan Public Library
Uintah County Library
Utah County Bookmobile Library
Washington County Public Library

100,000 or More

Davis County Library System
Salt Lake City Public Library
Salt Lake County Library System
Weber County Library
        Main Library
        Ogden Valley Branch
        North Branch
        Southwest Branch
        Law Library

Materials gathered for this study include thousands of digital photographs documenting library walk-throughs, as well as current and historic photographs and drawings provided by librarians. The *Facilities Analysis Technical Report* includes thumbnail size reproductions of these images, which are available in electronic format through the State Library Division. Photographs are available for the following libraries.

American Fork City Library (New)
American Fork City Library (Old)
Beaver Public Library
Box Elder County Bookmobile Library
Brigham City Library
Cache County / Providence/River Heights Library
Carbon County Library
Cedar City Public Library
Davis County Library System
      Headquarters (Farmington)
      South Branch (Bountiful)
Duchesne County Library
Emery County Library System
      Castle Dale Branch
      Cleveland Branch
      Elmo Branch
      Emery Branch
      Ferron Branch
      Green River Branch
      Huntington Branch Library
      Orangeville Branch
Ephraim Public Library
Fillmore Library (President Millard)
Garland Public Library
Grand County Library
Gunnison Civic Library
Hyrum City Library
Iron/Washington County Library
Kanab City Library
Kaysville City Library
Lehi City Public Library
Lewiston Public Library
Logan Library
Manti Public Library
Milford Public Library
Minersville Public Library
Monroe Public Library
Morgan County Library

Mount Pleasant Public Library
Murray Public Library
Nephi Public Library
North Logan Library
Orem Public Library Addition
Orem Public Library
Panguitch City / Garfield County Library
Park City Library
Parowan Public Library
Payson City Library
Pleasant Grove Public Library
Price Library
Provo Library (New)
Provo Library (Old)
Richfield Public Library
Richmond Public Library
Salina Public Library
Salt Lake City Public Library
      Main Library
      Anderson/Foothill Branch
      Chapman Branch
      Day-Riverside Branch
      Corrine & Jack Sweet / Avenues Branch
      Sprague Branch
Salt Lake County Library
      Bingham Creek Library
      Draper Library
      East Millcreek Library
      Holladay Library
      Hunter Library
      Kearns Library
      Riverton Library
      Park Library
      Ruth V. Tyler Library
      Sandy Library
      South Jordan Library
      South Salt Lake Library
      West Jordan Library
      Whitmore Library

San Juan County Library System
      Blanding Branch
      Monticello Branch
Sanpete County Library (Fairview)
Santaquin Public Library
Smithfield Library
Spanish Fork Public Library
Springville Public Library
Summit County Library
Tooele City Public Library (New)
Toole City Public Library (Old)
Tooele County Bookmobile Library
Tremonton City Library
Uintah County Library
Utah County Bookmobile Library
Washington County Library
      St. George (Main Library)
Wayne County Library
Weber County Library
      Main Library
      Ogden Valley Branch
      North Branch
      Southwest Branch
      Law Library